



Booking form

Teacher development courses 2018 – Erasmus+ funded participants

By submitting this booking form you are accepting and agreeing to all terms, conditions and rules for the course. Terms and conditions can be found at www.bellenglish.com/termsconditions.

If completing the form by hand, please write clearly in **BLOCK CAPITALS** and use black ink.

INSTITUTION

Institution name:

Address:

City

Country:

Postcode/Zip

Type of institution:

PIC number: if available

Bell reference number: if applicable

Funding coordinator

Name:

Telephone (including international dialling code):
00

Mobile/cellphone (including international dialling code):
00

Email address:

How did you hear about Bell? Educational Tour Operator (ETO)
Teacher Family/friend Exhibition British Council
Bell website Other website Social media (eg. Facebook)
Other please specify:

How many participants do you intend to send to Bell? Please specify the number (you can change this at a later date if necessary)

PLEASE SUPPLY SEPARATE DETAILS FOR EACH PARTICIPANT - SEE OVERLEAF

PAYMENT INFORMATION

Payment instructions will be sent to you once we have received your booking form.

The institution is responsible for payment of all fees.

Payment must be made by bank transfer in Euro (€).

Bank Transfer

Barclays Bank plc, 9-11 St Andrews Street, Cambridge CB2 3AA, UK

Bank sort code:	20 17 19
Bank account number:	85645822
Reference:	Bell Educational Services Ltd
IBAN code:	GB63BARC20171985645822
Swift/BIC code:	BARCGB22

Bell is not responsible for bank charges. Please inform your bank that you will pay all bank transfer charges. All payments must be made in Euros €.

I have attached a copy of the transfer documents

Please quote the participant's first name, family name and Bell ID number on the documents.

AUTHORISATION

Occasionally we photograph or film activity at our centres. These photos/film footage are used for promotional purposes. If you do not wish to be photographed/ filmed or do not wish your child to be photographed/filmed please tick here For more information on our privacy policy visit www.bellenglish.com/privacy

Occasionally we will send information about promotions or services that may be relevant to you. If you do not wish to receive this information please tick here



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PLEASE SUPPLY AN ADDITIONAL, SEPARATE SHEET FOR EACH PARTICIPANT

PARTICIPANT INFORMATION

Family name (as on passport):

First name (as on passport):

Male Female

Date of birth (day/month/year):

Nationality:

First language:

Address:

City:

Country:

Post/zip code:

Email:

Telephone (including international dialling code):
00

Mobile/cellphone (including international dialling code):
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COURSE INFORMATION

Please note that all courses are run subject to demand.

Course name:

Location: Cambridge London

Start date:

End date:

Course name:

Location: Cambridge London

Start date:

End date:

Specialist workshops running 29 July – 11 August 2018

As part of our free workshop programme, we are running two specialist workshops at Bell Teacher Campus for courses running 29 July – 11 August. Please indicate below if you would like to reserve a place on one of the following:

- Kindergarten Methodology (for ages 3-6)
- Teaching students with special educational needs (SEN)

YOUR LANGUAGE LEVEL

All courses have a minimum language level requirement. You must make sure your language level is suitable for the chosen course. If, on arrival, your language level is assessed as being too low, you may be moved to an Effective English course at Bell Cambridge with no refund of fees. If you are unsure about your level, please contact us for further advice.

Please select your language level: (for language level details, please visit www.bellenglish.com/LanguageLevel)

- A1 Beginner A2 Elementary A2+ Pre-Intermediate
- B1 Intermediate B2 Upper Intermediate
- C1 Advanced C2 Proficient

What type of teacher are you?

- Primary/Young Learner Secondary Higher Education/Adult
- Other (please specify)

Please email this form to: enquiries@bellenglish.com
Bell, Hillcross, Red Cross Lane, Cambridge CB2 0QU, UK Tel: +44 (0) 1223 275598

EMERGENCY CONTACT INFORMATION

The following section MUST be completed. Please note that emergency telephone numbers should be available for contact 24 hours a day.

Emergency contact name:

Telephone (including international dialling code):
00

Mobile/cellphone (including international dialling code):
00

Email:

Relationship to student: Parent Guardian Other
please specify:

Do you speak English? Yes No

VISA INFORMATION

Information on visas can be found on the UK Home Office website: www.gov.uk/visas-immigration

Type of visa required for entry to the UK:

- None Short-term Student
- Other please specify:

If you require a visa, please send us a copy of your passport.

STUDENT WELFARE

To help us make suitable arrangements for your stay in the UK, please tell us about:

- any religious, medical or dietary requirements you have
- any allergies (for example to cats or dogs)
- any medications you are taking
- any learning difficulties
- any physical difficulties
- or any other special requirements

Please note, Bell schools and Bell accommodation are non-smoking.

ARRIVAL AND DEPARTURE TAXI TRANSFERS

I would like Bell to arrange the following taxi transfers:

- I require an arrival transfer. Please specify airport name:
.....

- I require a departure transfer. Please specify airport name:
.....

- I will book a transfer with Bell at a later date

- I do not require transfers